



# Access Program

UNIVERSITY OF CENTRAL FLORIDA

## Religious Accommodation Waiver

The 2019 Summer Access Program has adopted guidelines for students requesting accommodation in the attendance policy regarding mandatory components for religious observations. **Please read this form in its entirety and if applicable, submit your request prior to the first day of classes, June 24, 2019.**

### Religious Accommodation: Guidelines for Summer Access Program

It is the practice of the University of Central Florida to reasonably accommodate the religious observances, practices, and beliefs of individuals in regard to admissions, class attendance, and the scheduling of examinations and work assignments. A student who desires to observe a religious holy day of his or her religious faith must notify the Access Program staff (via email at [access@ucf.edu](mailto:access@ucf.edu)) and all of his/her instructors **at the beginning of the term** to be excused from classes and other mandatory components of the program to observe the religious holy day.

Federal and state statutes require that the university provide accommodation for religious observance, upon request. Those requests must be considered “reasonable” by the university. Requests will be evaluated on the following factors:

- *Does the request represent leave for a bona fide religious observance?*
- *Was the request complete and made in a timely manner?*
  - *Deadline is June 24, 2019*
- *Will the request have an adverse impact on student’s success in the program?*

Requests must be submitted via email to [access@ucf.edu](mailto:access@ucf.edu). Requests can be denied if the Summer 2019 Access Program Team has not found the above criteria to have been met.